

**City of South Bend Council Meeting @ 5:30pm
Monday August 10, 2026**

1. Call to Order
2. Pledge of Allegiance
3. **Items from the Public**
4. Approval of Agenda and Consent Agenda
Approval of Minutes: *Regular Meeting July 27, 2026*
5. Correspondence:
6. MEMORANDUM OF UNDERSTANDING: Amendment #18 Between Pacific County, City of Raymond, City of South Bend, and Royal Heights Transfer Station **[ACTION]**
7. APPROVAL: Request from the Labor Day Committee to host a Beer Garden at the Cheney Sports Park over Labor Day weekend. **[ACTION]**
8. Department Head Reports:
 - i) Police Chief Stigall
 - ii) City Supervisor Houk
 - iii) Fire Chief Madrid
 - iv) Clerk/Treasurer Johnson
9. Mayor's Report
10. Public Comments – Current Agenda Items
11. Council Comments
12. Future Agenda Topics
13. Adjournment

Unable to attend? Would you like to attend via Zoom?

Zoom Link <https://us02web.zoom.us/j/81371761014?pwd=WmQSGpbAMkGVZj5ZlEQgsYuGJDCXUXX.1>

Meeting ID: 813 7176 1014 Passcode: 361216 Dial-In Phone Number: 1-253-215-8782

If you would like to be added to our "Speakers List" your request must be received by 4:00 pm on August 10, 2026. Your request must include the following: meeting date, your first and last name, city of residence, agenda item(s) that you would like to provide comment on, and the telephone number you will be calling from. Please email this information to david.johnson@southbend-wa.gov. *Please note that the information you provide may be subject to disclosure pursuant to Washington State's Public Record Act, chapter 42.56 RCW.

The City of South Bend strives to provide access and services to all members of the public. Please notify the city at least 48 hours prior to an event if reasonable accommodation is needed.

NOTICE – All proceedings of this meeting are sound recorded
Except Executive Sessions.

Next Regular Meeting Monday August 24, 2026 @ 5:30 PM in the South Bend Council Chambers unless otherwise notified.

South Bend Council Meeting

Monday August 10, 2026

CONSENT AGENDA

1. Approval of Vendor Checks

Vendors – Check #50584 thru Check #50608 - \$102,811.65 Including EFT Payments

2. Approval of Payroll Checks

**Payroll – Check #25320 thru Check #25327 - \$172,831.73 Including Direct Deposit,
Benefits, and Payroll Taxes**

8/10/2026

VENDOR		AMOUNT	
50584	ALS Group USA Corp	\$	1,390.00 Sample Testing - Monitoring / Water
50585	Atlas Copco Compressors	\$	826.38 Repair -Maintenance Equipment / Water
50586	Beans & Rock LLC	\$	54.10 Gravel / Streets
50587	Borden's Auto Parts, Inc.	\$	278.55 Streets \$82.13, Water \$151.38, Sewer \$45.04
50588	Brim Tractor Company	\$	1,313.05 Repair -Maintenance Equipment / Streets \$231.49, Parks \$1081.56
50589	Bud's Lumber & Electric	\$	574.54 Fire \$362.17, Streets \$21.63, Water \$156.79, Sewer \$5.83
50590	Cascade Columbia Distribution	\$	2,007.60 Chemicals / Water
50591	Cascadia Computers	\$	2,255.97 Miscellaneous, Professional Service / Financial, Water, Sewer, Police
50592	City of Raymond	\$	51,438.92 RWWTP August 2026 \$19470.67, O&M May \$31881.84, Intertie \$86.41
EFT Pay	Comcast - EFT Pay	\$	1,787.76 Communications / All Depts
50593	Correct Equipment	\$	462.41 Repair -Maintenance Equipment / Water
50594	Department of Ecology	\$	1,965.00 Operating Certification - Water
EFT Pay	Dept of Revenue - EFT Pay	\$	9,199.79 July 2026 Excise Tax on Water/Sewer
50595	Fastenal Company	\$	178.85 Materials - Supplies / Water, Sewer
50596	FilmTec Corporation	\$	6,720.00 WTP Maintenance Agreement / Water
50597	Grays Harbor County Department of Public Services	\$	163.00 Sample Testing - Monitoring / Water
50598	H.D. Fowler Company	\$	3,572.15 Materials - Supplies / Water \$3322.39, Parks \$249.76
50599	Honey Bucket	\$	533.89 Portable Restroom Pumping / Docks
EFT Pay	Invoice Cloud-E Pay	\$	228.00 July 2026 Portal Access Fee
50600	LV Services	\$	110.00 Custodial Services / City Hall
50601	Midnight Frog Studio	\$	216.40 Website Management
EFT Pay	ONLINE Information Services - EFT Pay	\$	29.61 Credit Reporting / Water, Sewer
50602	Pacific County Department of Public Works	\$	3,000.00 Capitol Outlay Vehicles - Equipment / Water, Sewer
50603	Petro Card	\$	2,323.87 Fuel / Fire \$523.52, PW \$869.90, Police \$930.45
50604	Petty Cash - David Johnson	\$	196.00 Professional Services - Operating Supplies / Financial
50605	PUD #2	\$	7,462.29 Electric All Depts
50606	South Bend Pharmacy	\$	90.09 Miscellaneous Professional Services / Water
50607	Steve's Front End & Brake Inc	\$	1,136.10 Equipment Repair / Water \$568.05, Sewer \$568.05
50608	Utilities Underground Location Center	\$	19.68 Locates
EFT Pay	VC3 - EFT Pay	\$	374.24 Dues - Subscriptions / Financial, Water, Sewer
EFT Pay	VISA - EFT Pay	\$	2,903.41 City Hall \$306.93, Police \$1767.57, Fire \$411.79, Street \$ 326.70, Park \$40.02, Water \$25.20, Sewer \$25.20
TOTAL		\$	102,811.65

CITY OF SOUTH BEND 7/27/2026
Meeting # 843 2814 2832

1-2. CALL TO ORDER

The council meeting was called to order by Mayor Barnard at 5:30 pm. Members present, Councilor Kuiken, Councilor Manlow, Councilor Pearson, Councilor Olsen, Councilor Davis, Police Chief Stigall, and Clerk/Treasurer Johnson. City Supervisor Houk and Fire Chief Madrid were absent. (Excused)

3. ITEMS FROM THE PUBLIC - None

Diantha Weillep Shared information regarding the present Timberland Regional Library situation.

4. APPROVAL – Agenda, Consent Agenda, and Prior Meeting Minutes

A motion was made by Councilor Pearson to approve the Consent Agenda and the minutes of July 13, 2026, regular meeting. Motion carried. **Vote: Ayes-5, Noes-0.**

Vendors – Check #50557 thru Check #50583 - \$85,590.19 Including EFT Payments

5. CORRESPONDENCE - None

6. PUBLIC HEARING: Six-Year Transportation Improvement Plan for 2027 Through 2032

The Public Hearing was opened at 5:32pm and closed at 5:35pm

7. RESOLUTION 2026-1: A Resolution by the City Council of the City of South Bend Adopting the Six-Year Transportation Improvement Plan for 2027 Through 2032

A motion was made by Councilor Manlow to adopt the Resolution as written. Motion carried. **Vote: Ayes-5, Noes-0**

8. APPROVAL: Increase of Court Administrator position to 0.75 FTE and hiring a Trainee for 3 months to work alongside the current Court Administrator before they retire.

A motion was made by Councilor Pearson to approve the increase and hire. Motion carried. **Vote: Ayes-5, Noes-0**

9. DEPARTMENT HEAD REPORTS

Chief Stigall: Reported that the Police Department will be participating in the National Night out Celebration in Raymond on Tuesday, August 4th from 4:00 to 8:00pm

Clerk / Treasurer Johnson: Reported on the City Hall email migration from Google workspace to Microsoft Outlook.

10. MAYOR'S REPORT -

Mayor Barnard reported that she met with a representative from the office of Congresswoman Marie Gluesenkamp Perez to discuss potential funding opportunities and the City's current needs.

9. PUBLIC COMMENT – CURRENT AGENDA ITEMS - None

10. COUNCIL COMMENTS -

Councilor Pearson suggested that individuals using wheelchairs to access the local hospital utilize Cedar Street due to the availability of accessible sidewalks along that route.

11. FUTURE AGENDA TOPICS - None

The meeting was adjourned at 5:46 PM to meet again on Monday August 10, 2026, for a regular council meeting at South Bend City Hall.

Bethany Barnard
Mayor

ATTEST: _____
David Johnson

DRAFT

MEMORANDUM OF UNDERSTANDING

Amendment #18

Between

Pacific County,

City of Raymond, City of South Bend,
and Royal Heights Transfer Station

This Memorandum of Understanding amends the August 1, 2026 – July 31, 2027 adjusted rate per the Transfer Station and Disposal Agreement between Pacific County, the Cities of South Bend, and Raymond, and Royal Heights Transfer Station dated January 1, 2010.

This amendment makes a one-time adjustment to the Royal Heights Transfer Station portion of the contract rate. The adjustment increases the base rate by \$10.00 and is necessary to maintain operations at the transfer station due to increasing costs of labor, transportation, equipment, etc.

	Current	Adjustment	New
Transportation	\$60.25		\$60.25
Oregon CAT	\$0.18		\$0.18
Disposal/DEQ Fee	\$29.63		\$29.63
Royal Heights TS	\$44.92	\$10.00	\$54.92
Admin Royal Heights TS	\$0.10		\$0.10
Pacific County Fees:			
Solid Waste Mgmt	\$5.82		\$5.82
Post-Closure	\$7.09		\$7.09
Moderate Risk Waste	\$2.30		\$2.30
Fuel Surcharge	\$7.58		\$7.58
Tech. Fee	\$0.08		\$0.08
Contract Rate	\$158.67		\$168.67

The adjusted rate for the Special Handling Fee for self-haulers continues to be:

	Current	CPI	New
Special Handling Fee	<u>\$23.75</u>	frozen	<u>\$23.75</u>
	\$182.42		\$192.42

This agreement shall become effective the 1st of September, 2026. All other terms, agreements and conditions of the original agreement remain in effect.

Signature block on next page.

Entered into and agreed upon by the following signatories to this Memorandum of Agreement on this _____ day of _____, 2026

THE CITY OF RAYMOND, WASHINGTON

BOARD OF COMMISSIONERS
PACIFIC COUNTY, WASHINGTON

Dee Roberts, Mayor

Jerry Doyle, Chair

THE CITY OF SOUTH BEND, WASHINGTON

Bethany Barnard, Mayor

ROYAL HEIGHTS TRANSFER STATION, INC.

Laurence G. Bale, President

ATTEST:

Amanda Bennett, Clerk of the Board