

**City of South Bend Council Meeting @ 5:30pm  
Monday March 9, 2026**

1. Call to Order
2. Pledge of Allegiance
3. **Items from the Public**
4. Approval of Agenda and Consent Agenda  
Approval of Minutes: *Regular Meeting February 23, 2026*
5. Correspondence: Resignation Letter – Councilor Teresa Ariss
6. Council Position #3 declared open for public application
7. Presentation: Pacific Conservation District – Jackson Blalock
8. ORDINANCE 1614: An Ordinance for the City of South Bend, Washington Amending Portions of South Bend Municipal Code 13.10 – Sewer. Second Reading **[ACTION]**
9. ORDINANCE 1615: An Ordinance for the City of South Bend, Washington Amending Portions of South Bend Municipal Code 13.05 – Water. Second Reading **[ACTION]**
10. APPROVAL: South Bend Water System Plan & Water Use Efficiency Goals as presented at the 2/23/2026 Public Hearing **[ACTION]**
11. Department Head Reports:
  - i) Police Chief Stigall
  - ii) City Supervisor Houk
  - iii) Fire Chief McGee
  - iv) Clerk/Treasurer Johnson
12. Mayor's Report
13. Public Comments – Current Agenda Items
14. Council Comments
15. Future Agenda Topics
16. Adjournment

Unable to attend? Would you like to attend via Zoom?

Zoom Link <https://us02web.zoom.us/j/86724947881?pwd=v3717gUNUpSPwxVBLt439GPmGNMaL.1>

**Meeting ID: 867 2494 7881 Passcode: 046008 Dial-In Phone Number: 1-253-215-8782**

If you would like to be added to our “Speakers List” your request must be received by 4:00 pm on March 9, 2026. Your request must include the following: meeting date, your first and last name, city of residence, agenda item(s) that you would like to provide comment on, and the telephone number you will be calling from. Please email this information to [david.johnson@southbend-wa.gov](mailto:david.johnson@southbend-wa.gov). \*Please note that the information you provide may be subject to disclosure pursuant to Washington State’s Public Record Act, chapter 42.56 RCW.

*The City of South Bend strives to provide access and services to all members of the public. Please notify the city at least 48 hours prior to an event if reasonable accommodations are needed.*

**NOTICE** – All proceedings of this meeting are sound recorded  
Except Executive Sessions.

*Next Regular Meeting Monday March 23, 2026 @ 5:30 PM in the South Bend Council Chambers unless otherwise notified.*

# South Bend Council Meeting

Monday March 9, 2026

## CONSENT AGENDA

1. Approval of Vendor Checks

**Vendors – Check #50276 thru Check #50311 - \$113,712.17 Including EFT Payments**

2. Approval of Payroll Checks

**Payroll – Check #25282 thru Check #25286 - \$160,836.40 Including Direct Deposit,  
Benefits, and Payroll Taxes**

3/9/2026

	VENDOR	AMOUNT	
50276	Department of Ecology - <b>Hand Pay</b>	\$ 190.00	Water System Plan / Water
50277	Aberdeen Office Equipment Inc	\$ 278.85	Operating Supplies / All Depts. / Financial \$243.72 (Copier)
50278	ALS Group USA, Corp.	\$ 571.00	Sample Testing - Monitoring / Water
50279	Apex Permitting and Consulting	\$ 10,000.00	Comprehensive Plan / Planning
50280	Borden's Auto Parts, Inc.	\$ 363.99	Streets \$213.39, Water \$80.28, Parks \$70.32
50281	Bud's Lumber & Electric	\$ 1,088.82	Streets \$58.70, Parks \$259.47, Water \$644.00, Police \$7.13, Sewer \$24.37, Library \$95.15
50282	Cascadia Computers	\$ 630.81	Dues - Subscriptions / Financial, Water, Sewer
50283	City of Raymond	\$ 19,470.67	RWWTP March 2026 \$19470.67
<b>EFT Pay</b>	<b>Comcast - EFT Pay</b>	\$ 1,550.36	Communications / All Depts
50284	Cook Solutions Group Inc	\$ 389.52	City Hall Security
50285	Correct Equipment	\$ 341.94	Sewer Pump / Sewer
50286	Department of Ecology	\$ 7,895.66	Loan - Central Avenue Completion Project / Sewer
50287	Department of Licensing	\$ 36.00	Concealed Weapon Permit / State Fee
<b>EFT Pay</b>	<b>Dept of Revenue - EFT Pay</b>	\$ 9,060.70	February 2026 Excise Tax on Water/Sewer
50288	Department of Transportation Southwest Region	\$ 105.16	2025 RRFBs Project / Streets
50289	General Code	\$ 735.00	Codification of Ordinances
50290	Gerald Ashley	\$ 804.87	Benefits - LEOFF 1
50291	Gray & Osborne Inc	\$ 11,249.52	Red Town \$1301.46, RRFBs \$8916.64, Water System Plan \$1031.42
50292	Grays Harbor County	\$ 163.00	Sample Testing - Monitoring / Water
50293	H.D. Fowler Company	\$ 7,064.36	Materials - Supplies / Water
50294	Hach Company	\$ 2,543.79	Repair - Maintenance Equipment / Water
50295	HID Global Corporation	\$ 1,581.26	Misc. Dues - Subscriptions / Police
50296	Maneman Electric Inc	\$ 535.38	Repair - Maintenance Equipment / Water
50297	Midnight Frog Studio	\$ 216.40	Website Management
50298	Northstar Chemical Inc	\$ 914.73	Chemicals / Water
50299	Office of the State Treasurer	\$ 1,101.77	Court Fines and Forfeitures February 2026
50300	One Call Concepts	\$ 4.92	Locates
<b>EFT Pay</b>	<b>ONLINE Information Services - EFT Pay</b>	\$ 29.60	Credit Reporting / Water, Sewer
50301	Pacific County Prosecutor's Office	\$ 16.73	Court Remittances / Court
50302	Pacific County Sheriffs Office - PACCOM	\$ 9,582.30	Communications PACCOM / Police \$9,395.48, Fire \$186.82
50303	Pete Hinton	\$ 65.00	Interpreter / Court
50304	Petro Card	\$ 2,359.74	Fuel / Fire \$376.02 PW \$1444.18 Police \$539.54
50305	Primo Brands	\$ 126.51	Materials - Supplies / Water

50306	PUD #2	\$	8,688.17	Electric All Depts
50307	Steve's Front End & Brake Inc	\$	9,777.93	Equipment Repair / Sewer \$325.90, Police \$90.79, Fire \$9,361.24
<i>EFT Pay</i>	<i>Verizon - EFT Pay</i>	\$	658.66	All Depts Communication
50308	Vermeer Mountain West	\$	308.42	Repair - Maintenance Equipment / Water
<i>EFT Pay</i>	<i>VISA - EFT Pay</i>	\$	2,521.35	City Hall \$487.34, Police \$1915.01, Parks \$86.55, Water \$32.45
50309	Washington Wildlife & Recreation Coalition	\$	275.00	Miscellaneous Dues, Subscriptions / City Hall
50310	Westlake Hardware	\$	30.28	Operating Supplies / Water \$21.63, Parks \$8.65
50311	Willapa Harbor Herald	\$	384.00	Advertising - Legals / City Hall
	<b>TOTAL</b>	\$	<b>113,712.17</b>	

**1-2. CALL TO ORDER**

The council meeting was called to order by Mayor Barnard at 5:30 pm. Members present, Councilor Davis, Councilor Kuiken, Councilor Olsen, Councilor Manlow, City Supervisor Houk, Police Chief Stigall, Clerk/Treasurer Johnson. Councilor Ariss and Fire Chief McGee were absent, excused.

**3. ITEMS FROM THE PUBLIC - None**

Diantha Weilepp spoke in support of local immigrants and advocated for the adoption of a resolution regarding ICE activity in the City of South Bend. Lunden Espinosa Kennedy also spoke in favor of adopting a resolution rather than a proclamation. Conversely, Mike Karchesi voiced concerns regarding the City adopting either measure. Additionally, Bob Hall commended Councilor Manlow for his diligent research on the subject and suggested that the City simplify its water and sewer expense charts.

**4. APPROVAL – Agenda, Consent Agenda, and Prior Meeting Minutes**

A motion was made by Councilor Manlow to approve the Consent Agenda and the minutes of the February 23, 2026, regular meeting, with an amendment to swap the order of items 6 and 7. Motion carried. **Vote: Ayes-5, Noes-0.**

**Vendors – Check #50242 thru Check #50275 - \$151,680.52 Including EFT Payments**

**5. CORRESPONDENCE -**

The City received letters regarding the ICE resolution from Kathie Marquardt, Sandra and Curt Harris, Christine Balcom, and Lisa Barile.

**6. Life Pack Demonstration**

Raymond Fire Chief Bill Didion and Captain John Gerow demonstrated the capabilities of new medical equipment purchased for the emergency medical response team.

**7. PUBLIC HEARING: Water System Plan**

Engineer Dominic Miller and Project Manager Eric Noah recently presented the City of South Bend's water system plan and water use efficiency goals. The meeting commenced at 5:54 p.m. and concluded at 6:23 p.m. Following the presentation, the floor was opened for public comments and questions.

**8. Resolution / Proclamation Discussion**

Councilor Kuiken motioned that the Council approve a proclamation by the Mayor in support of local Immigrants. Motion carried. **Vote: Ayes-4, Noes-0, Abstain-1**

**9. ORDINANCE 1614: An ordinance for the City of South Bend, Washington Amending Portions of South Bend Municipal Code 13.10 - Sewer**

Councilor Davis motioned that the Council move the ordinance forward to a second reading. Motion carried. **Vote: Ayes-5, Noes-0**

**10. ORDINANCE 1615: An ordinance for the City of South Bend, Washington Amending Portions of South Bend Municipal Code 13.05 - Water**

Councilor Kuiken motioned that the Council move the ordinance forward to a second reading. Motion carried. **Vote: Ayes-5, Noes-0**

**11. APPROVAL: Agreement between the Willapa Harbor Hospital and South Bend Police Department.**

Councilor Davis motioned that the Council approve the agreement. Motion carried.

**Vote: Ayes-5, Noes-0**

**12. DEPARTMENT HEAD REPORTS -**

Supervisor Houk reported that the public works crew worked over the weekend to repair a breach in a 10" raw water line. He also noted that the turbine has been repaired and is operational again, which should help mitigate high electrical costs.

**13. MAYOR'S REPORT -**

Mayor Barnard expressed her thanks to Fire Chief McGee for a tour of the west end Fire Hall.

**14. PUBLIC COMMENT – CURRENT AGENDA ITEMS -**

Tate Adams and Lunden Espinosa Kennedy both thanked the Council for approving the Mayor's proclamation in support of immigrants, while urging the further adoption of a resolution. Additionally, Mike Karchesi expressed his trust in Chief Stigall's leadership and dedication to the community.

**15. COUNCIL COMMENTS**

Councilor Olsen expressed his appreciation for the Life Pack demonstration and the presentation of the water system plan. He also affirmed his support for the Chief of Police, noting that the Council-approved proclamation aligns well with the Chief's recent written statement to the community. Similarly, Councilor Davis shared her appreciation for Chief Stigall's compassion toward the community. Additionally, Councilor Kuiken thanked the public for their input. He reiterated his support for moving forward with a proclamation rather than a resolution, citing the legal advice provided by the City Attorney.

**16. FUTURE AGENDA TOPICS - None**

The meeting was adjourned at 6:56 PM to meet again on Monday March 9, 2026 for a regular council meeting at South Bend City Hall.

\_\_\_\_\_  
**Bethany Barnard**  
Mayor

**ATTEST:** \_\_\_\_\_  
**David Johnson**



David Johnson <david.johnson@southbend-wa.gov>

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## Resignation

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**Teresa Ariss** <teresa.ariss@southbend-wa.gov>

Mon, Mar 2, 2026 at 3:01 PM

To: Bethany Barnard <bethany.barnard@southbend-wa.gov>, Wyatt Kuiken <wyatt.kuiken@southbend-wa.gov>, Darren Manlow <darren.manlow@southbend-wa.gov>, Jan Davis <jan.davis@southbend-wa.gov>, Norman Olsen <norman.olsen@southbend-wa.gov>, Lucas Stigall <lucas.stigall@southbend-wa.gov>, Dennis Houk <dennis.houk@southbend-wa.gov>, David Johnson <david.johnson@southbend-wa.gov>

Good afternoon,

I am writing to inform you that I am resigning from my position as counsel member 3 effective immediately. It has been an honor to work with you and I know you care about the city as much as I do.

I will send a formal letter of resignation tomorrow.

Thank you,  
Teresa Ariss

## **2.05.020 Vacancies.**

A. A resignation in the office of mayor or councilmember shall be accepted or announced only at an open and regular meeting of the council. The resignation may be oral or in writing. The resignation may be effective for a date in the future of the meeting that it is announced at.

In the event that a council member is leaving the position due to being elected mayor, the upcoming opening will be announced at an open and regular meeting.

B. Any vacancy created under subsection (A) of this section shall be acted upon in the following order:

1. First regular meeting, read resignation and declare position open.
2. Second regular meeting, reading of names of candidates for opening.
3. Third regular meeting, reading of additional names of candidates and vote for candidates.

C. The council can establish by motion the procedures which it wishes to use to consider the best qualified candidate to fill the opening.

D. The resigning or terminated mayor or councilmember shall not vote on filling the vacancy created by his resignation or termination. The newly selected mayor or councilmember shall be eligible to begin serving immediately.

E. If a mayor or council member resigns, is terminated, or dies after an election, the new person elected to that position shall then be appointed to that seat immediately.

(Ord. 1410, 201 O; Ord. 1068 §§ 1, 2, 3, 1982).

## **Public Notice**


Due to the resignation of Councilor Teresa Ariss, South Bend City Council Position #3 is now vacant.

The South Bend City Council invites all interested parties to submit a letter of interest to the Clerk/Treasurer's office by 4:00 PM on March 27, 2026. Your letter should explain why you would like to serve on the City Council.

The Council will conduct interviews and select a candidate on April 13, 2026, starting at 5:30 PM in the South Bend City Council Chambers. Please note that the appointed individual will serve in Position #3 until the general election in 2027, at which point the position will be subject to the standard election process.

David Johnson  
Clerk/Treasurer  
City of South Bend

Publish: 3/11 & 3/18



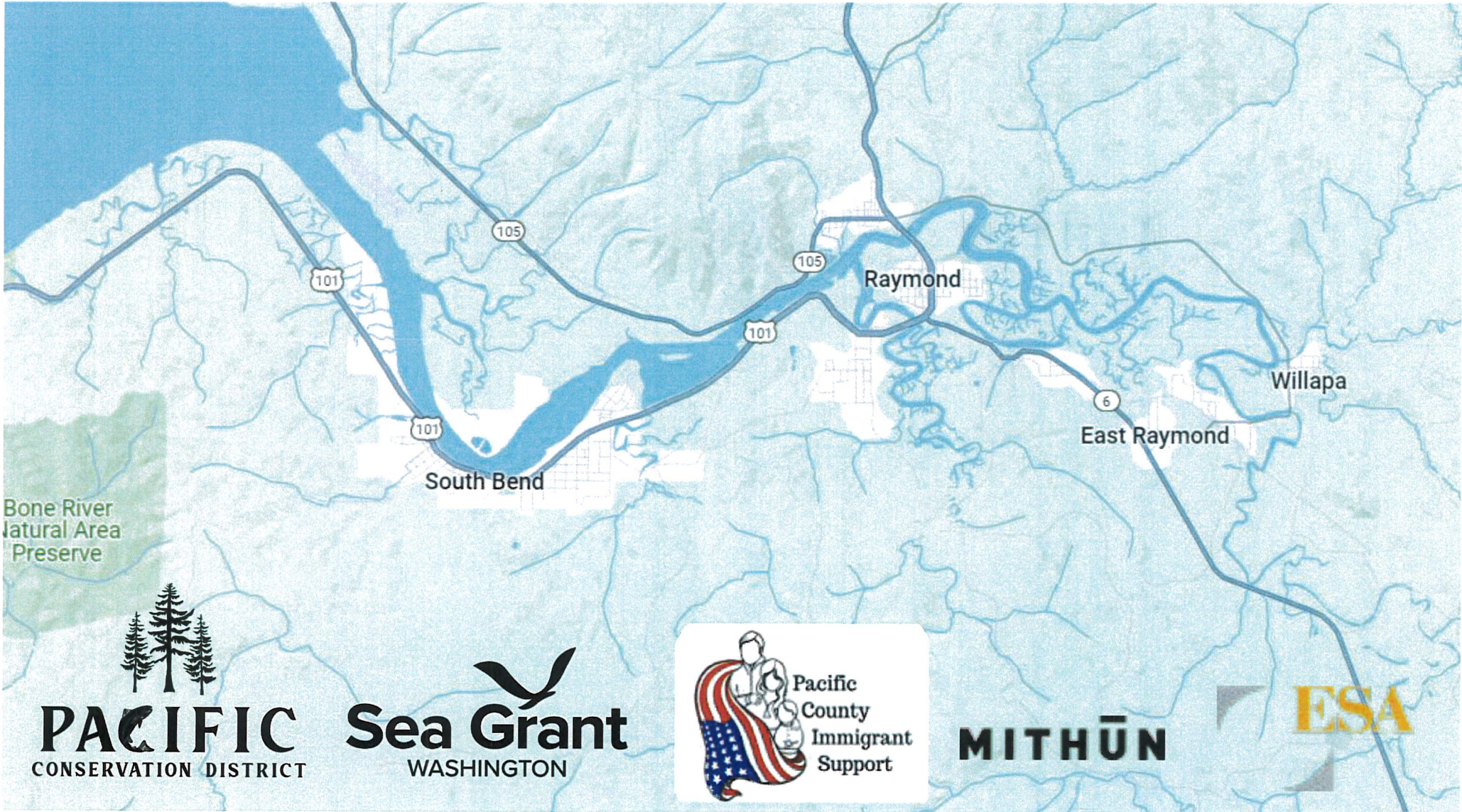
# Life along the Lower Willapa River: Project overview, outcomes, next steps

South Bend City Council

Mar 9, 2026



**PACIFIC**  
CONSERVATION DISTRICT



Bone River  
Natural Area  
Preserve



**PACIFIC**  
CONSERVATION DISTRICT



**Sea Grant**  
WASHINGTON



Pacific  
County  
Immigrant  
Support

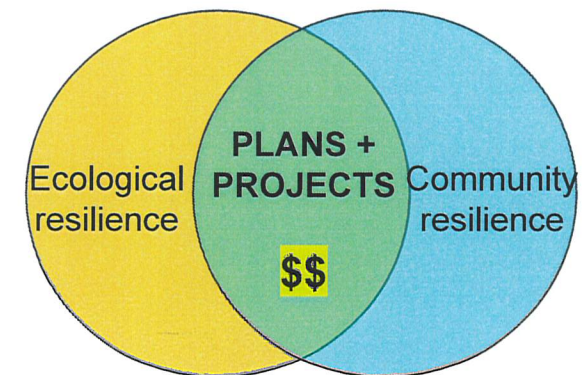
**MITHŪN**



**ESA**

## Planned outcomes

- Work with communities to **learn about and adapt to present and future water levels**
- **Identify and advance 3-5 resilience projects (concept design + grants)** that address *today's and the future issues*, including multiple benefits such as:
  - **Flood reduction**
  - **Habitat restoration**
  - **Economics, or otherwise**
- Develop **Lower Willapa River resilience strategy**, highlighting potential projects, next steps, and helpful collaborations or actions to build local capacity for this type of work



## “Life Along the Lower Willapa” workshops

This workshop series seeks to **reduce changing water levels’ impacts on people and habitats.**

PCD will hire an engineer/design firm to **advance projects** ID’d through these workshops.

WSG and PCD will write up workshop + outreach proceedings to **assist local planning.**

### Workshop 1:

#### **SHARE LOCAL CONTEXT AND ISSUES**

- ID habitat and hazards issues, assets, and who’s involved
- ID themes/goals for moving forward

*March 20, 2025*

### Workshop 2:

#### **PRIORITIZE IDEAS**

- Discuss past, present, and future changes related to issues from Workshop 1
- Propose and prioritize ideas to address issues

*May 2025*

### Workshop 3:

#### **IDENTIFY SPECIFIC ACTIONS**

- Discuss relevant adaptation case studies
- Develop site-specific project concepts

*Fall 2025*

### Workshop 4:

#### **REFINE PROJECTS + NEXT STEPS**

- Review and refine project concepts
- ID next steps and partnering organizations for projects

*Summer 2026*

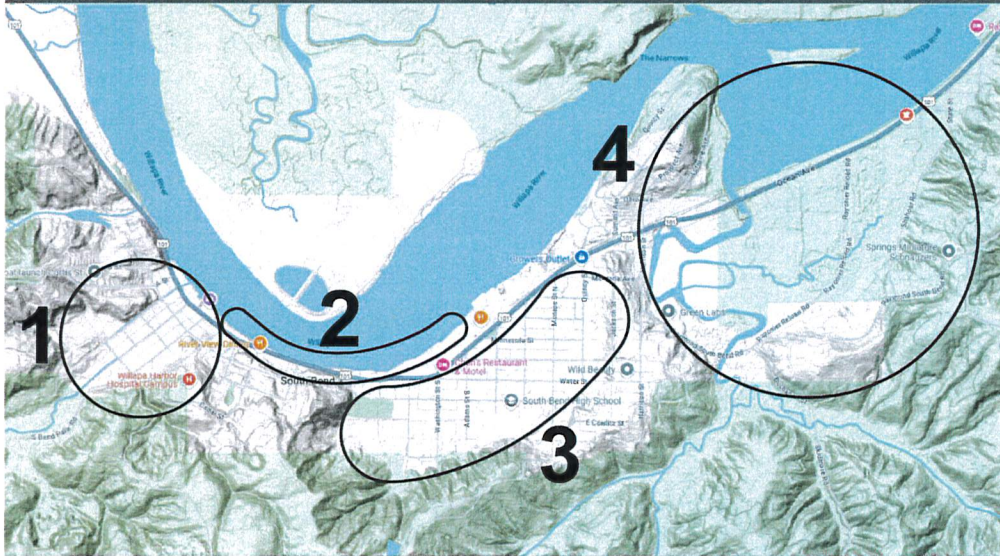
### **MOVE PROJECTS FORWARD**

- Project team and contracted engineering team help advance prioritized project(s)
- Create sea level rise resilience plan
- Share outcomes, lessons learned, and next steps

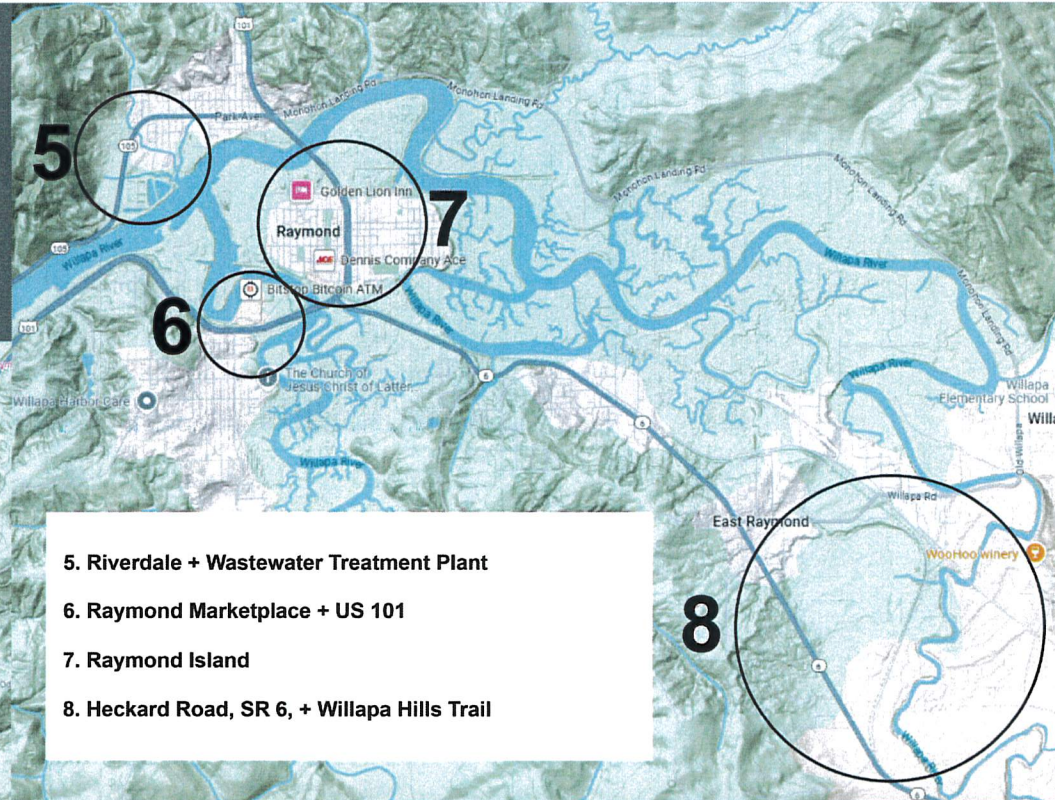
# Workshop 1: *What are local priorities, assets, and issues?*



# Workshops 2-3: Focus areas + Emerging projects

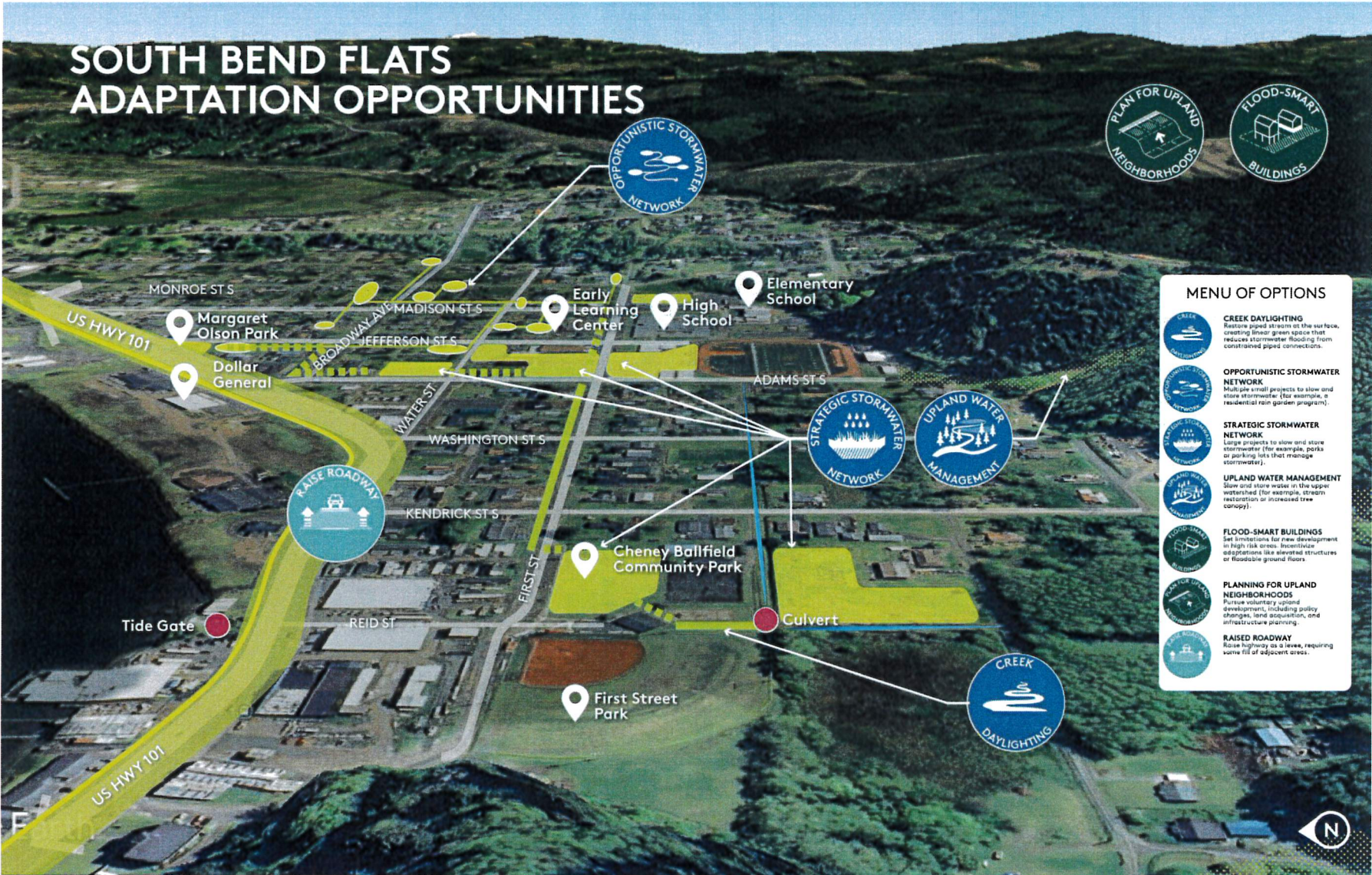


- 1. South Bend Downtown, Central Avenue, + US 101
- 2. South Bend shore
- 3. South Bend "Flats" neighborhood
- 4. Skidmore Slough + US 101



- 5. Riverdale + Wastewater Treatment Plant
- 6. Raymond Marketplace + US 101
- 7. Raymond Island
- 8. Heckard Road, SR 6, + Willapa Hills Trail

# SOUTH BEND FLATS ADAPTATION OPPORTUNITIES



### MENU OF OPTIONS



**CREEK DAYLIGHTING**  
Restore piped stream at the surface, creating linear green space that reduces stormwater flooding from constrained piped connections.



**OPPORTUNISTIC STORMWATER NETWORK**  
Multiple small projects to slow and store stormwater (for example, a residential rain garden program).



**STRATEGIC STORMWATER NETWORK**  
Large projects to slow and store stormwater (for example, parks or parking lots that manage stormwater).



**UPLAND WATER MANAGEMENT**  
Slow and store water in the upper watershed (for example, stream restoration or increased tree canopy).



**FLOOD-SMART BUILDINGS**  
Set incentives for new development in high risk areas. Incentivize adaptations like elevated structures or floodable ground floors.



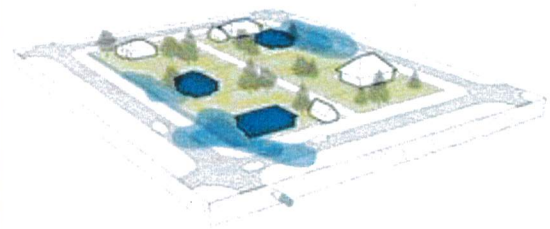
**PLANNING FOR UPLAND NEIGHBORHOODS**  
Pursue voluntary upland development, including policy changes, land acquisition, and infrastructure planning.



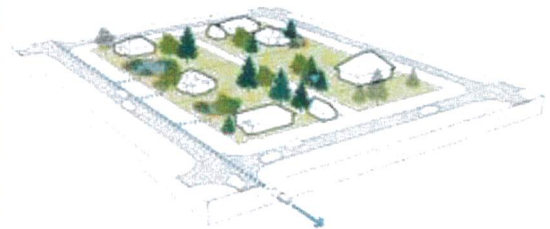
**RAISED ROADWAY**  
Raise highway as a levee, requiring some fill of adjacent areas.



# OPPORTUNISTIC STORMWATER NETWORK



BEFORE



AFTER



Existing Rain Gardens Program, Portland, OR

Multiple small projects to slow and store stormwater (for example, a residential rain garden program).

PLANNING / CONSTRUCTION DIFFICULTY: ● ○ ○ ○ ○

EFFECTIVENESS AT ADDRESSING:

STORMWATER FLOODING: ● ○ ○ ○ ○

TIDAL / WILLAPA RIVER FLOODING: ○ ○ ○ ○ ○



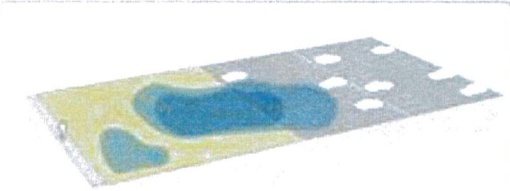


# South Bend Flats Green Stormwater Infrastructure

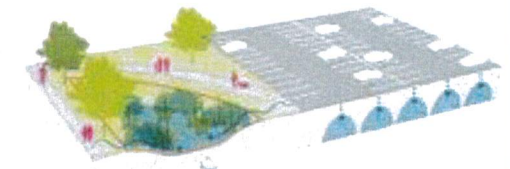
- Climate Smart Communities Initiative grant - due later this week
- Scope
  - PCD's current grant:
    - Assess drainage across neighborhood, ID likely locations for GSI
    - Initial design ideas
  - Proposed CSCI grant:
    - Outreach - ID where people want GSI (rain gardens, green schoolyards, etc)
    - Finalize design for 1-3 projects
    - Install 1-3 projects



## STRATEGIC STORMWATER NETWORK



BEFORE



AFTER



EXISTING EXAMPLES

Large projects to slow and store stormwater (for example, parks or parking lots that manage stormwater).

PLANNING / CONSTRUCTION DIFFICULTY:

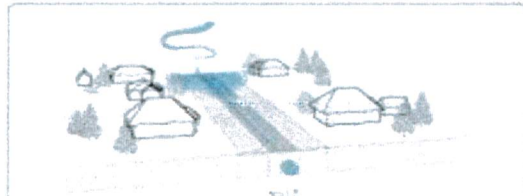
EFFECTIVENESS AT ADDRESSING:

STORMWATER FLOODING

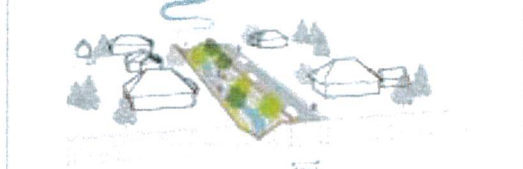
TIDAL / WILLAPA RIVER FLOODING



## CREEK DAYLIGHTING



BEFORE



AFTER



EXISTING EXAMPLES

Restore piped stream at the surface, creating linear green space that reduces stormwater flooding from constrained piped connections.

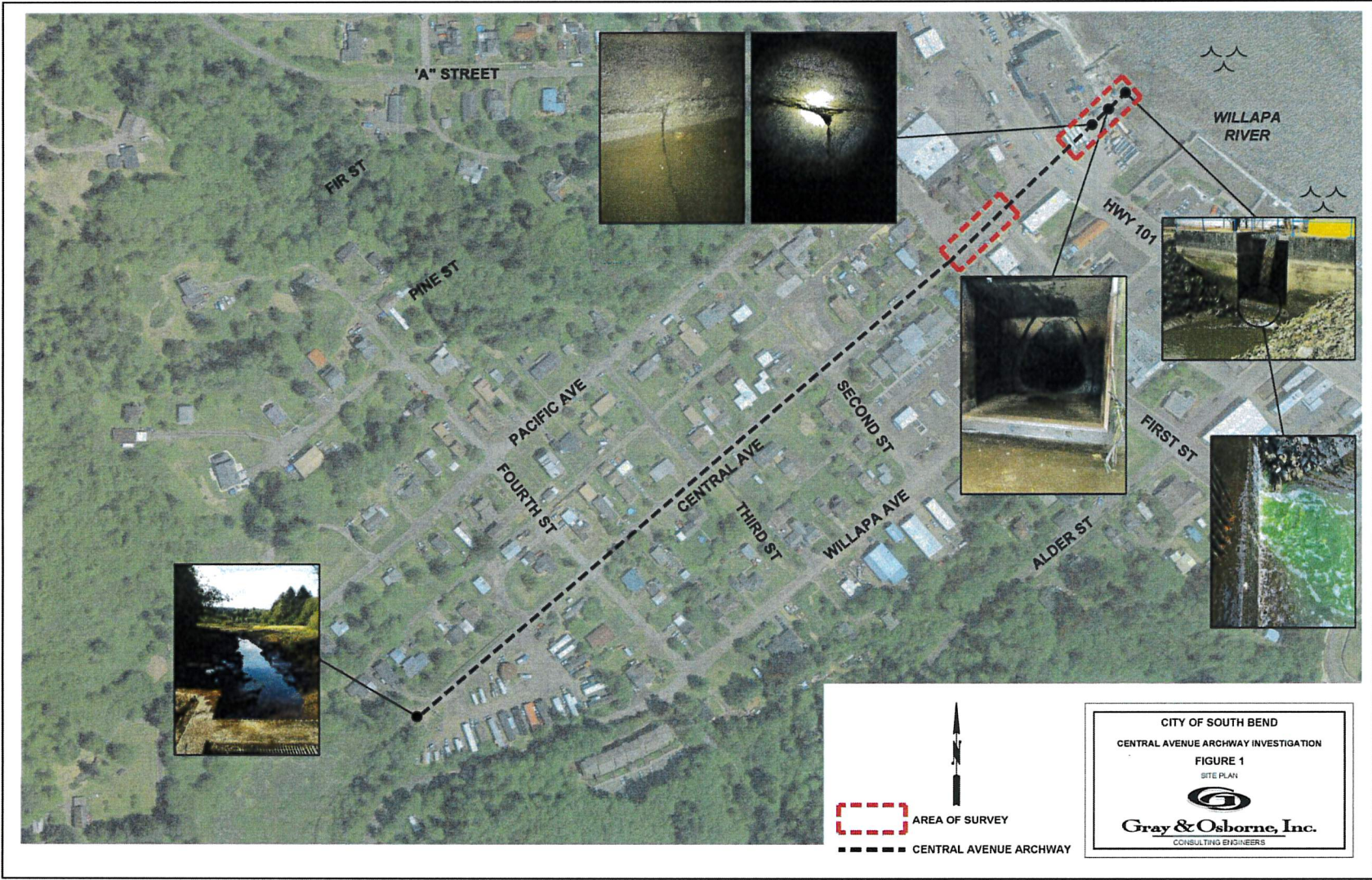
PLANNING / CONSTRUCTION DIFFICULTY:

EFFECTIVENESS AT ADDRESSING:

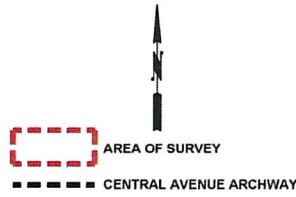
STORMWATER FLOODING

TIDAL / WILLAPA RIVER FLOODING





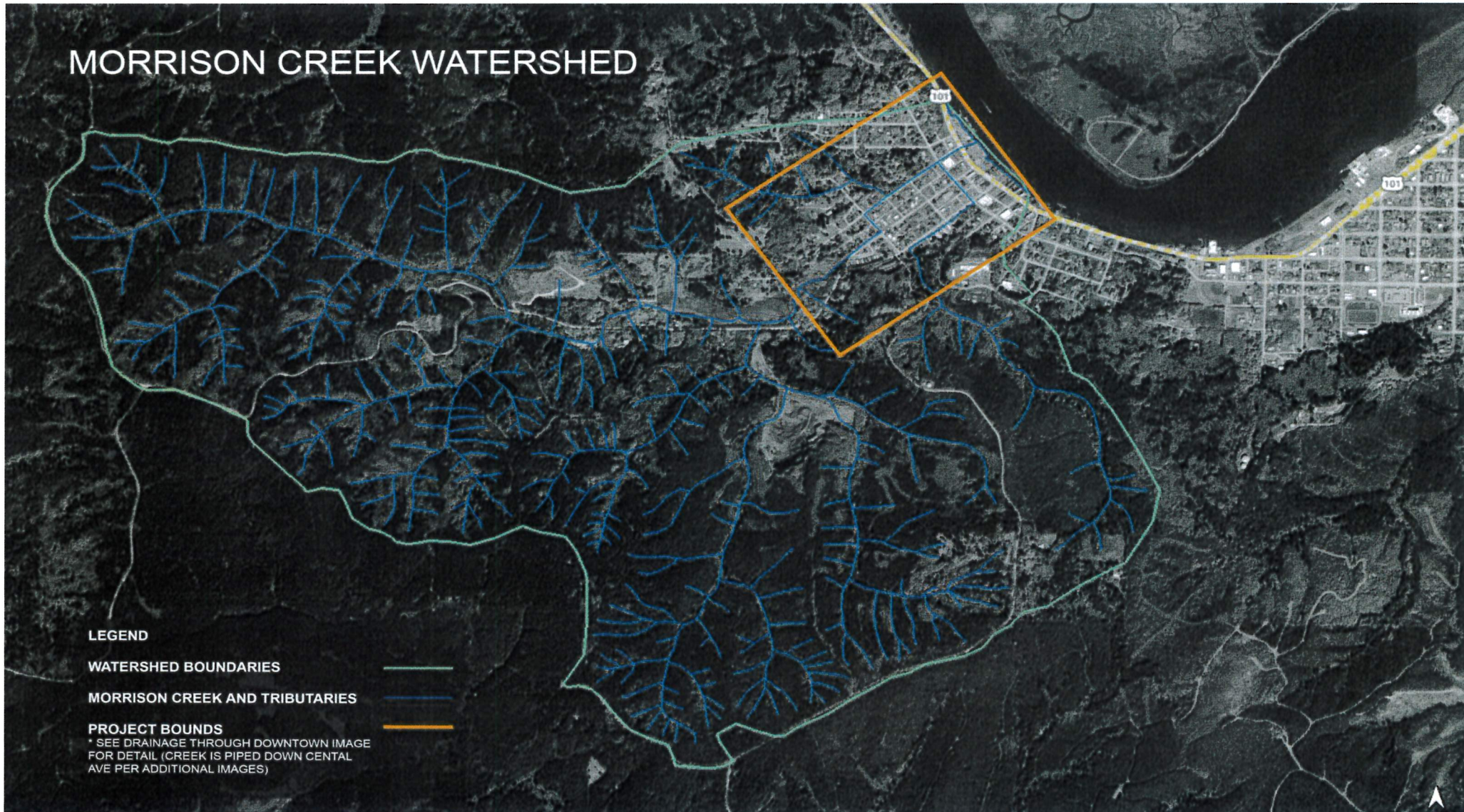
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CITY OF SOUTH BEND  
 CENTRAL AVENUE ARCHWAY INVESTIGATION  
 FIGURE 1  
 SITE PLAN

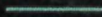
**Gray & Osborne, Inc.**  
 CONSULTING ENGINEERS

# MORRISON CREEK WATERSHED



## LEGEND

WATERSHED BOUNDARIES



MORRISON CREEK AND TRIBUTARIES



## PROJECT BOUNDS

\* SEE DRAINAGE THROUGH DOWNTOWN IMAGE FOR DETAIL (CREEK IS PIPED DOWN CENTAL AVE PER ADDITIONAL IMAGES)





## Morrison Creek + Downtown South Bend

- WA Coast Restoration and Resilience Initiative (WCRRI) grant - RCO, due in May
- Scope
  - TBD consultant:
    - Assess hydrology and infrastructure across watershed and downtown
    - Assess habitat and fish passage barriers
    - Identify and assess options for reducing flooding
    - **Develop 30% designs of preferred flood reduction option (future \$\$)**
  - PCD:
    - Conduct outreach to help ID + refine locally preferred option(s)

# BUILDING ADAPTATIVE CAPACITY

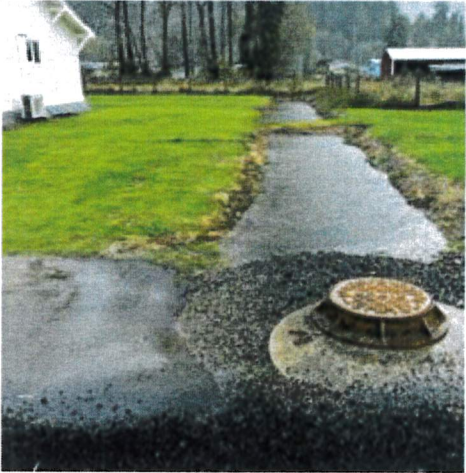


**Stream gage network**

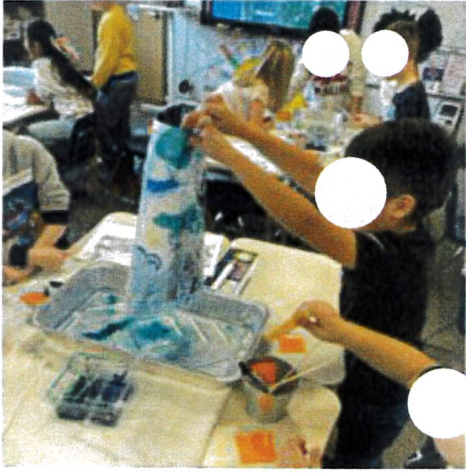
**Updated city drainage maps**



**Arts & ecology programming**



**New local staff & regional collaborations**



# QUESTIONS?



## Resources:

“Life Along the Lower Willapa” webpage

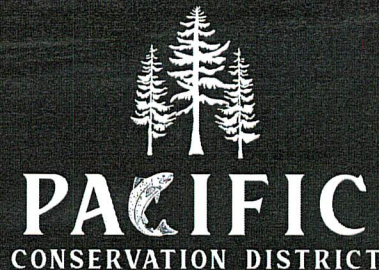
[mer.pacificcd.org](http://mer.pacificcd.org)

NOAA Sea level rise viewer

[coast.noaa.gov/slr](http://coast.noaa.gov/slr)

WA Coastal Hazards Resilience Network

[www.WAcoastalnetwork.com](http://www.WAcoastalnetwork.com)



Jackson Blalock  
Marine & Estuarine Resilience Program  
[jblalock@pacificcd.org](mailto:jblalock@pacificcd.org)

**ORDINANCE #1614**

**AN ORDINANCE FOR THE CITY OF SOUTH BEND, WASHINGTON AMENDING PORTIONS OF SOUTH BEND MUNICIPAL CODE 13.10 - SEWER**

**WHEREAS**, the City Council is required to set rates for sewage collection and treatment at a level adequate to operate, maintain and replace these facilities in compliance with the “Federal Clean Water Act” requirements and,

**WHEREAS**, inflation and technological improvements to the treatment and distribution mandated by Federal and State regulations have increased operating costs, and

**WHEREAS**, the “Federal Clean Water Act” requires that a rate shall be set as prescribed and approved which proportionately charges all system users appropriate charges for the maintenance of health and sanitation and the operation, extension and improvements to existing sewer and sewage disposal facilities of the City, now therefore,

**THE CITY COUNCIL OF THE CITY OF SOUTH BEND, WASHINGTON DO ORDAIN AS FOLLOWS:**

**SECTION I. SEWER BILLING AND COLLECTION**

- (1) The charges for sewer service in the City of South Bend shall be as follows, and will be adjusted by an inflation factor equal to 100% (one hundred percent) of the U.S. Consumer Price Index for the Seattle/Tacoma area on the January 1 billing for each ensuing year unless the City Council deems otherwise:

**Effective with the April 1, 2026 Billing**

*RESIDENTIAL SEWER ACCOUNTS (single family dwellings):*

A flat rate charge of \$146.46 flat rate monthly regardless of water consumption

*COMMERCIAL ACCOUNTS:*

0 to 10,000 gallons of water usage	<b>\$146.46 Flat Rate</b>
10,001 to a maximum 60,000 gallons of water usage	<b>\$6.17 / Thousand</b>

*INDUSTRIAL ACCOUNTS:*

0 to 10,000 gallons of water usage	<b>\$146.46 Flat Rate</b>
10,001 to maximum 125,000 gallons of water usage	<b>\$6.17 / Thousand</b>

*INSTITUTIONAL ACCOUNTS:*

0 to 10,000 gallons of water usage	<b>\$146.46 Flat Rate</b>
10,001 or more gallons of water usage	<b>\$6.17 / Thousand</b>

- (2) Sewer service charges shall be billed monthly and be a part of the utility billing. All sewer charges shall be in addition to the regular water charges and shall be so designated on the monthly utility billings.
- (3) Eligible low-income customers living in single-family residences shall receive a discount based on their total household income. **The city shall establish the eligibility requirements that must be met in order to receive any discount.**

- (4) All established properties with sewer service within the city limits of South Bend will pay a \$56.08 monthly service charge *for disconnected but still active accounts*, hooked to the city's sewer service. Sewer service is considered a stub-out from the main sewer line to the property.
- (5) A \$5.15 monthly charge shall be made to all services within the corporate limits of South Bend, Washington that are not connected to the sewer system for the purpose of sewer construction and bond redemption and all residents outside the City limits utilizing the City's services shall also pay a \$5.15 fee.
- (6) All applicants for new connections of side sewers shall pay all costs associated with the actual connection to the nearest sewer main: pipes, fittings, labor, etc. In addition, the new connection will be charged a set Capital Investment Recovery Fee of \$4,939.20
- (7) All charges shall be due and payable on or before the 20<sup>th</sup> day of the month the billing date for which service is made. Those charges not so paid shall become delinquent and shall bear interest, from and after, the date of delinquency at the rate of \$5.15 monthly or 8% per annum, whichever is the greater. (NOTE: [Past due amount] times [8% divided by 365] times [days past due] = Late charge).
- (8) All charges provided for in this Ordinance, together with penalties and interest thereon, shall be a lien upon the property to which said charge is made pursuant to RCW 35.21.290 - 35.21.300, and such property shall be subject to foreclosure pursuant to the terms of said chapter; no change of ownership or occupation shall affect the application of the Section.
- (9) As an additional concurrent method of requiring that the rates and charges herein stated shall be promptly paid, the City Supervisor of the City of South Bend is hereby authorized and directed, upon being notified in writing by the City Clerk/Treasurer of said City, of any water user delinquent in the foregoing sewer charges, to disconnect water service to the premises of said water consumer until such time as the delinquent charges are paid. A service charge of \$25.73 for said disconnection shall be made.
- (10) For the industrial accounts having individual NPDES (National Pollution Discharge Elimination System) Permits for direct discharge of process waters to the Willapa River and by-passing the South Bend Wastewater Collection and Treatment system with all but domestic waste the following user-charge system shall be used:

Calculating the sewer charges monthly based on the full water consumption each holder of an NPDES Permit shall then pay 50% of the full sewer charge for that billing period.

(a.) Pacific Seafood, Bendiksen's Landing and South Bend Products are currently holders of NPDES Permits and fall within this category.

**SECTION II** That Ordinances #1608 and all other Ordinances or parts of Ordinances in conflict with this Ordinance are repealed.

**SECTION III** This Ordinance shall become effective five (5) days from date of publication with the prescribed rates first applied to the April 1, 2026 service billing.

This Ordinance was **INTRODUCED** on the 23<sup>rd</sup> day of February 2026 and **PASSED** on this 9<sup>th</sup> day of March 2026 by the City Council of the City of South Bend, Washington by the following vote:

**Ayes - 0**

**Noes - 0**

**Absent - 0**

\_\_\_\_\_  
Bethany Barnard, Mayor

**AUTHENTICATED BY:**

\_\_\_\_\_  
David Johnson, Clerk/Treasurer

Publish: March 18, 2026

ORDINANCE # 1615

**AN ORDINANCE FOR THE CITY OF SOUTH BEND, WASHINGTON AMENDING PORTIONS OF SOUTH BEND MUNICIPAL CODE 13.05 – WATER.**

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH BEND DO ORDAIN AS FOLLOWS:**

**SECTION I.** The water utility fees contained in Ordinance #1601 adopted on November 13, 2024 are repealed and an adjustment to the current rate structure will be established. This ordinance will also include an adjustment by an inflation factor equal to 100% (one hundred percent) of the U.S. Consumer Price Index on the January 1 billing for each ensuing year unless the City Council deems otherwise:

**SECTION II.** The following water utility policies and fees are hereby adopted:

- (1) The City of South Bend, a water purveyor establishes the following rules to:
  - Meet regulatory requirements
  - Establish water utility rates closely based on customer water usage
  - Establish a water utility rate structure that supports the efficient use of water
  - Provide support for low-income customers
- (2) The Equivalent Residential Use (ERU) is the amount of water used by the average residential customers in an averaged billing period and is derived from total annual residential use. One ERU is established at 4,500 gallons per monthly billing period. For surcharge purposes ERU's will be rounded to the nearest one-tenth. Example: If a customer uses 15 ERU's (67,500 gallons per monthly billing period) the cost will be one service charge (\$66.89) plus 14 surcharges (\$12.35 x 14 = \$239.79). All charges will be reviewed annually.
- (3) The charges for water service in the City of South Bend shall be as follows:

**Effective on the January 1, 2026 Billing**

Service Charge for all Customers:	\$66.89 monthly
Surcharge per excess ERU:	\$12.35 per additional ERU
Commodity Charge:	\$5.03 per 1,000 gallons of water

- (4) Eligible low-income customers living in single-family residences shall receive a discount starting at 5% of the monthly service charge for water services, increasing up to 40% depending on total household income. **The city shall establish the eligibility requirements that must be met in order to receive any discount.**
- (5) All established properties with water service within the city limits of South Bend will pay a \$30.87 monthly service charge *for disconnected but still active accounts*. Water service is considered to be a service lateral with a meter setter.

- (6) A \$5.15 monthly additional rural service charge shall be made to all services outside the corporate limits of South Bend, Washington.
- (7) A \$5.15 monthly pumping charge shall be made to rural water accounts served by high elevation booster pump systems.
- (8) To establish credit for a new utility account an independent third-party credit collection company will determine the level of deposit required for new service. A “green” return requires no deposit, a “yellow” return requires a \$200.00 deposit which can be made in two (2) monthly installments with the first installment of \$100.00 minimum to be made prior to establishment of utility service and the balance must be paid within the thirty day period thereafter and a “red” return requires a \$400.00 deposit which can be made in two (2) monthly installments with the first installment of \$200.00 minimum to be made prior to establishment of utility service and the balance must be paid within the thirty day period thereafter. If the customer fails to make a deposit payment in full within the specified time, service will be disconnected. Deposits shall be returned to the depositor at the end of a two-year period, whenever that account has been paid promptly and without fault during that two-year period or said deposit for service shall be returned minus funds due for any unpaid balance for City utility service whenever service is disconnected in less than a two-year period. A balance of less than \$1.00 shall not be returned. The city reserves their right to make the final determination.
- (9) All requests for water turn on and shut offs shall be billed at \$25.73 each and every time the water user requests such service. Waiver of these charges shall be at the discretion of the City Supervisor in cases where the water department needs to make such turn on or shut offs.
- (10) All said charges shall be due and payable on or before the 20<sup>th</sup> day of the month which service is made. Those charges not so paid shall become delinquent and shall bear interest, from and after, the date of delinquency at the rate of \$5.15 monthly or 8% per annum, whichever is the greater. (NOTE: [Past due amount] times [8% divided by 365] times [days past due] = Late charge).
- (11) All charges provided for in this Ordinance, together with penalties and interest thereon, shall be a lien upon the property to which said charge is made pursuant to RCW 35.21.290 - 35.21.300, and such property shall be subject to foreclosure pursuant to the terms of said chapter; no change of ownership or occupation shall affect the application of the Section.
- (12) As an additional concurrent method of requiring that the rates and charges herein stated shall be promptly paid, the City Supervisor of the City of South Bend is hereby authorized and directed, upon being notified in writing by the City Clerk/Treasurer of said City, of any water users delinquent in the foregoing water charges, to disconnect water service to the premises of said water consumer until such time as the delinquent charges are paid. A monthly service charge of \$30.87 following said disconnection shall be made.
- (13) In the event of a malfunctioning meter, the charge shall be based on the average consumption calculated from the three immediately past reading periods.
- (14) In the event of excess water usage due to leaks on any water lines and/or connections that are the responsibility of the water user, the City shall charge the water user for one-half of

the excess water. The amount of excess water consumed shall be calculated by subtracting the average consumption of the three immediately past reading periods from the consumption in the water reading (with excess usage).

If excess water usage continues during the next reading period, the water user will be required to pay the full charge for the excess water consumed and may be required to repair the leak or leaks responsible for the excess water consumption in order to continue consuming City of South Bend water.

**SECTION III.** New water service connections shall be charged a \$1646.40 (inside the city limits) or \$2469.60 (outside the city limits) right-of-entry fee plus direct costs for all labor, materials and equipment rental used in connecting said new service from the City main to the customer's property line and restoring City right-of-way to its original condition. Hook-up fees are due in full prior to installation. In the case of existing side services which have not been active for one (1) year preceding a request for re-connection the City Supervisor may, at their discretion, require replacement of said service, in which case the actual cost of replacement shall be borne by the customer.

**SECTION IV.** This Ordinance shall become effective five (5) days from the date of publication with the prescribed rates first applied to the April 1, 2026 service billing.

**INTRODUCED** on the 23<sup>rd</sup> day of February 2026 and **PASSED** on this 9<sup>th</sup> day of March 2026 by the following vote:

**Ayes – 0**

**Noes – 0**

**Absent – 0**

\_\_\_\_\_  
Bethany Barnard, Mayor

**AUTHENTICATED BY:** \_\_\_\_\_  
David Johnson, Clerk/Treasurer

Publish: March 18, 2026