

**City of South Bend Council Meeting
Monday July 28th, 2025 @ 5:30 pm**

1. Call to Order
2. Pledge of Allegiance
3. **Items from the Public**
4. Approval of Agenda and Consent Agenda
Approval of Minutes: *Regular Meeting July 14th, 2025*
5. Correspondence
6. Department Head Reports:
 - i) Police Chief Stigall
 - ii) City Supervisor Houk
 - iii) Fire Chief McGee
 - iv) Clerk/Treasurer Johnson
7. Mayor's Report
8. Public Comments – Current Agenda Items
9. Council Comments
10. Future Agenda Topics
11. Adjournment

Unable to attend? Would you like to attend via Zoom?

Zoom Link <https://us02web.zoom.us/j/82569541540?pwd=g2eviP9eaxzkCOcMdADvi1Blc64KSH.1>

Meeting ID: 825 6954 1540 Passcode: 649491 Dial-In Phone Number: 1-253-215-8782

If you would like to be added to our "Speakers List" your request must be received by 4:00 pm on July 28, 2025. Your request must include the following: meeting date, your first and last name, city of residence, agenda item(s) that you would like to provide comment on, and the telephone number you will be calling from. Please email this information to david.johnson@southbend-wa.gov. *Please note that the information you provide may be subject to disclosure pursuant to Washington State's Public Record Act, chapter 42.56 RCW.

The City of South Bend strives to provide access and services to all members of the public. Please notify the city at least 48 hours prior to an event if reasonable accommodations are needed.

NOTICE – All proceedings of this meeting are sound recorded
Except Executive Sessions.

Next Regular Meeting Monday August 11, 2025 @ 5:30 PM in the South Bend Council Chambers unless otherwise notified.

July 28, 2025

Page 1 of 1

South Bend Council Meeting

Monday, July 28th, 2025

CONSENT AGENDA

1. Approval of Vendor Checks

Vendors – Check #49803 thru Check #49826 - \$324,932.94 Including EFT Payments

7/28/2025

| | VENDOR | AMOUNT | |
|---------|--|----------------------|--|
| 49803 | Advanced Excavating Specialists LLC | \$ 201,506.45 | First Street Reconstruction |
| 49804 | Cascadia Computers | \$ 336.45 | Professional Services / Sewer, Water, Police |
| 49805 | City of Raymond | \$ 26,641.04 | Regional Operation - Maintenance / Sewer |
| 49806 | Correct Equipment Inc | \$ 5,466.72 | Pump - Replacement / Sewer |
| 49807 | Department of Natural Resources | \$ 118.49 | Operating Supplies / Fire |
| 49808 | Department of Transportation | \$ 1,271.94 | Fuel- Police \$369.34 and PW \$902.60 |
| 49809 | Gerald Ashley | \$ 830.59 | Benefits LEOFF 1 |
| 49810 | Gray & Osborne Inc | \$ 35,504.81 | Professional Services |
| 49811 | H.D. Fowler Company | \$ 1,259.50 | Materials - Supplies / Water |
| 49812 | Honey Bucket | \$ 180.10 | Portable Toilet - Boat Launch |
| 49813 | Hultman Construction and Environmental Inc | \$ 32,258.47 | Library Repairs / RMSA Insurance |
| 49814 | Jacqueline Stone | \$ 1,400.00 | Municipal Court Prosecutor- July 2025 |
| 49815 | Jonathan Quittner | \$ 1,000.00 | Municipal Court Public Defender - July 2025 |
| 49816 | LV Services | \$ 110.00 | Custodial Services / City Hall |
| 49817 | Master Meter | \$ 1,090.00 | Memberships - Dues - Subscriptions / Water |
| 49818 | Northwest Translation Services | \$ 150.00 | Translation Services / Court |
| 49819 | Office of State Treasurer | \$ 5,223.19 | Court Fines and Forfeitures June 2025 |
| 49820 | Pacific County Jail Services | \$ 1,025.00 | Boarding of Prisoners / Police |
| 49821 | Pacific County Public Works | \$ 1,845.38 | Eklund Park Sewer Charges / June |
| 49822 | Pacific County Prosecutor's Office | \$ 65.61 | County Court Remittances / June 25 |
| 49823 | Pitney Bowes Global Financial Services LLC | \$ 188.49 | Postage - Meter Rental - Website Management / City Hall |
| 49824 | Steve's Front End * | \$ 4,915.51 | Equipment Repairs / Fire \$3890.47, Sewer \$704.72, Water \$243.18, Streets \$77.14 |
| 49825 | Traffic Safety Supply * | \$ 1,584.08 | Miscellaneous Supplies - Signs / Streets |
| 49826 | Vision Municipal Solutions | \$ 793.24 | Communication-Water/Sewer |
| EFT Pay | VISA - EFT Pay | \$ 167.88 | City Hall \$42.29 Court \$9.94 Water \$115.65 Sewer \$0 Streets \$0 Parks \$0 Police \$0 |
| | TOTAL | \$ 324,932.94 | |

CITY OF SOUTH BEND 7/14/2025
Meeting # 856 6215 1071

1-2. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The council meeting was called to order by Mayor Struck at 5:30 pm. Members present, Mayor Struck, Councilor Davis, Councilor Williams, Councilor Corcoran, Police Chief Stigall, City Supervisor Houk, and Clerk/Treasurer Johnson. Fire Chief McGee, Councilor Kuiken and Councilor Manlow were absent (excused)

3. ITEMS FROM THE PUBLIC

Diantha Weilepp suggested that Public Works employees take a training in recognizing and taking advantage of wildflower and native plants for practical purposes.

4. APPROVAL – Agenda, Consent Agenda, and Prior Meeting Minutes

A motion was made by Councilor Corcoran to approve the Agenda, the Consent Agenda and the minutes of the June 23rd, 2025, regular meeting. Motion carried. **Vote: Ayes-3, Noes-0, Absent-2.**

Vendors – Check #49743 thru Check #49802 - \$227,041.27 Including EFT Payments
Payroll – Check #25236 thru Check #25239 - \$147,211.64 Including Direct Deposit

5. CORRESPONDENCE - None

6. Resolution No.2025-01 – Resolution Adopting the 2025 Pacific County Community Wildfire Protection Plan (CWPP)

A motion was made by Councilor Williams to adopt the Resolution. Councilor Davis made mention of minimal language regarding fireworks. Motion carried. **Vote: Ayes-3, Noes-0, Absent-2.**

7. APPROVAL – Memorandum of Understanding Between the City of Raymond and the City of South bend regarding Shared Library Services Provided by the Timberland Regional Library (TRL)

A motion was made by Councilor Corcoran to approve the MOU. Motion carried. **Vote: Ayes-3, Noes-0, Absent-2.**

8. APPROVAL – Labor Day Beer Garden

A motion was made by Councilor Williams to approve the presence of a Beer Garden over the Labor Day Holiday weekend. Motion carried. **Vote: Ayes-3, Noes-0, Absent-2.**

9. DEPARTMENT HEAD REPORT -

Chief Stigall remarked that he was pleased with the residential compliance regarding the 4th of July Fireworks ordinance. He also reported that cameras are now installed at the Summitt Ave recycling site. He thanks the both the County and the City Public Works crew for their help.

City Supervisor Houk reported that work on both the First Street Project, and Robert Bush Park renovation is going well. He also reports that the Cheney Sports Project Renovation has been wrapped up and finished.

8. MAYOR'S REPORT -

Mayor Struck mentioned that she will not be at the next meeting. The Mayor Pro Tem Manlow will be sitting in for her.

9. PUBLIC COMMENT – CURRENT AGENDA ITEMS - None

10. COUNCIL COMMENTS

Councilor Corcoran expressed her surprise to hear that Raymond is the largest city in Pacific County. Councilor Davis posed a question about the absence of a midweek siren, Wednesday at 6pm, and was informed that the siren was under repair. She also concurred with Chief Stigall's thought on the 4th of July compliance. Councilor Williams agreed about the 4th. He also posed questions about both the First Street Project and the Red Town Initiative (chip seal) Supervisor Houk answered his questions.

11. FUTURE AGENDA TOPICS – None

12. ADJOURNMENT-

The meeting was adjourned at 5:45 PM to meet again on Monday July 28, 2025 for a regular council meeting at South Bend City Hall.

Julie Struck
Mayor

ATTEST: _____
David Johnson