

City of South Bend Council Meeting
Monday February 10, 2025 @ 5:30 pm

1. Call to Order
2. Pledge of Allegiance
3. **Items from the Public**
4. Approval of Agenda and Consent Agenda
Approval of Minutes: *Regular Meeting January 27th, 2025*
5. Correspondence
6. MATURING BONDS MEASURE (ACTION)
7. Executive Session – Personnel
8. Department Head Reports:
 - i) Police Chief Stigall
 - ii) City Supervisor Houk
 - iii) Fire Chief McGee
 - iv) Clerk/Treasurer Johnson
9. Mayor’s Report
10. Public Comments – Current Agenda Items
11. Council Comments
12. Future Agenda Topics
13. Adjournment

Unable to attend? Would you like to attend via Zoom?

Zoom Link <https://us02web.zoom.us/j/87668652766?pwd=8pLytBo3rTlaYC6skjGbLwXrF6kl44.1>

Meeting ID: 876 6865 2766 Passcode: 166333 Dial-In Phone Number: 1-253-215-8782

If you would like to be added to our “Speakers List” your request must be received by 4:00 pm on December 10, 2025. Your request must include the following: meeting date, your first and last name, city of residence, agenda item(s) that you would like to provide comment on, and the telephone number you will be calling from. Please email this information to david.johnson@southbend-wa.gov. *Please note that the information you provide may be subject to disclosure pursuant to Washington State’s Public Record Act, chapter 42.56 RCW.

The City of South Bend strives to provide access and services to all members of the public. Please notify the city at least 48 hours prior to an event if reasonable accommodations are needed.

NOTICE – All proceedings of this meeting are sound recorded
Except Executive Sessions.

Next Regular Meeting Monday February 24, 2025 @ 5:30 PM in the South Bend Council Chambers unless otherwise notified.

South Bend Council Meeting

Monday, February 10, 2025

CONSENT AGENDA

1. Approval of Vendor Checks

Vendors – Check #49454 thru Check #49483- \$249,550.47

2/10/2025

	VENDOR	AMOUNT	
49454	Aberdeen Office Equipment, Inc.	\$ 323.44	Office Supplies - Financial \$ 278.02 City Hall \$7.03, Police \$7.03, Water \$15.13, Sewer \$9.72 and Court \$6.50
49455	ALS Group USA, Corp	\$ 650.00	Chemicals and Sample Testing-Water
49456	Ashley Construction	\$ 1,244.30	Vacum Truck -Water and Sewer
49457	AWC - RMSA	\$ 48,565.00	2025 Risk Management Services Payment 1 of 5 (Insurance - All Areas, All Depts)
49458	Barnhart Home Cleaning	\$ 90.00	Janitorial- City Hall \$ 30.00, Fire \$30, Police \$30
49459	Borden's Auto Parts, Inc.	\$ 292.02	Repair/Maintenance- Police \$9.68, Sewer \$46.35, Parks \$0, Fire \$27.06, Water \$0 Streets \$208.93
49460	Bud's Lumber & Electric	\$ 537.08	Supplies- Police \$43.23 Fire \$9.72, Streets \$119.65, Parks \$55.46, Maint.\$27.13 Water \$109.28 Sewer \$172.61
49461	City of Raymond	\$ 19,509.35	Water Intertie \$38.68 and RWWTP Loan February 2024- \$19470.67
EFT Pay	Comcast - EFT Pay	\$ 1,134.55	All Depts
49462	Correct Equipment	\$ 3,246.00	Sewer Pump Repair Replacement
49463	Crystal Springs	\$ 268.79	Operating Supplies - Water Fund
EFT Pay	Dept of Revenue - EFT Pay	\$ 9,027.26	January 2025 Excise Tax on Water/Sewer
49464	Filmtec Corporation	\$ 6,720.00	Water - WTP Maintenance Agreement
49465	Gray & Osborne, Inc.	\$ 41,379.42	WSDOT Madison Street Project - Streets
49466	Harbor Saw and Supply	\$ 896.95	Material Supplies - Water
49467	HD Fowler	\$ 649.84	Materials and Supplies - Water
EFT Pay	Invoice Cloud-E Pay	\$ 195.80	January 2025 Portal Access Fee
49468	Javelina Trading Company	\$ 197.82	Materials and Supplies - Sewer
49469	Jerry Miller	\$ 267.25	Reimbursement of CDL DOL License
49470	Maneman Electric	\$ 573.61	Sewer Pump Relacement - Sewer
49471	Midnight Frog Studio	\$ 162.30	Website Management
49472	Montesano Internal Medicine	\$ 170.00	DOT Physical - Kelly Spoor
49473	Office of State Treasurer	\$ 2,702.97	Court Fines and Forfeitures January 2025
49474	One Call Concepts	\$ 44.02	Locates
EFT Pay	ONLINE Information Services - EFT Pay	\$ 23.20	Credit Reporting-Water/Sewer
49475	Petro Card	\$ 1,488.02	Fuel - Fire \$137.93 PW \$952.52 Police \$397.57
49476	PUD #2	\$ 9,358.06	All Depts
49477	Rognlin's Inc.	\$ 86,069.00	Madison Street Safe Routesw to School
49478	South Bend Pharmacy	\$ 14.58	Professional Services- Water
49479	Steve's Front End & Brake	\$ 1,480.46	Repair Maintain Equipment - Streets \$480.86 Water \$323.98 Sewer \$675.62
49480	Tec Equipment	\$ 5,468.65	Repair Maintenance Equipment - Water, Sewer, Streets
49481	Vaughan	\$ 4,767.30	Sewer Pump Replacement School - Sewer
EFT Pay	Verizon - EFT Pay	\$ 670.96	All Depts Communication

EFT Pay	VISA - EFT Pay	\$	1,092.47	City Hall \$142.61, Police \$846.96, Sewer \$ 0, Fire \$0 and Water \$74.49
49482	Willapa Harbor Herald	\$	120.00	Legals
49483	Willipa Harbor Chamber of Commerce	\$	150.00	Dues and Subscriptions
	TOTAL	\$	249,550.47	

CITY OF SOUTH BEND 1/27/2025
Meeting # 822 3726 7809

1-2. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The council meeting was called to order by Mayor Struck at 5:30 pm. Members present, Mayor Struck, Councilor Kuiken, Councilor Manlow, Councilor Corcoran (Via Zoom), Councilor Davis, and Councilor Williams (Via Zoom), Police Chief Stigall, City Supervisor Houk, and Clerk/Treasurer Johnson. Fire Chief McGee was absent (excused)

3. ITEMS FROM THE PUBLIC

Diantha Weilepp expressed concern about the recent ICE activity and asked if the South Bend Police Department would be partnering in that activity. She was reassured by Mayor Struck that South Bend is a sanctuary city and the Police Department is not involved in said activity.

4. APPROVAL OF AGENDA, CONSENT AGENDA AND APPROVAL OF MINUTES-

A motion was made by Councilor Corcoran to approve the Agenda, the Consent Agenda and the minutes of the January 13, 2025, regular meeting. Motion carried. **Vote: Ayes-5, Noes-0, Absent-0.**

Vendors – Check #49429 thru Check #49453 - \$61,499.59 Including EFT Payments

5. CORRESPONDENCE-NONE

6. EMILY LIBECKI UPDATE ANYWHERE LIBRARY SERVICES IN PACIFIC COUNTY

A Traveling Library Service Covering all of Pacific County. Currently, 3,000 people have taken advantage of the service with almost 1600 library checkouts taking place.

7. ORDINANCE #1604 - AN ORDINANCE OF THE CITY OF SOUTH BEND, ADOPTING REVISED APPROPRIATIONS AND EXPENDITURES TO BE MADE IN CALENDAR YEAR 2024

Ordinance carried in one expedited vote. **Vote: Ayes-5, Noes-0, Absent-0.**

8. DEPARTMENT HEAD REPORT -

City Supervisor Houk reported that the Madison Street Project was on task. Mention was made of a vehicle strike causing damage to roughly 200' of the fence barrier in the vicinity of Highway 101 and Ferry St. Insurance has been notified. The library project is still pending with insurance waiting on a second contractor bid.

9. MAYOR'S REPORT – NONE

10. PUBLIC COMMENT – CURRENT AGENDA ITEMS - NONE

11. COUNCIL COMMENTS -

Councilor Williams expressed the sentiment that all should stay safe and well.

17. FUTURE AGENDA TOPICS – NONE

18. ADJOURNMENT-

The meeting was adjourned at 5:47 PM to meet again on Monday February 10, 2025 for a regular council meeting at South Bend City Hall.

Julie Struck
Mayor

ATTEST: _____
David Johnson

DRAFT

Portfolio Details - Sorted by Maturity

#	CUSIP/Sec-ID	Sec Desc 1	Weight	Par Value	Coupon *	Settle Dt	Mat Dt	Nxt Call Dt	Rating ***	YTM **	YTW **	Duration	Call Type	Estimated Bps to Call	Estimated Redem. Date
1	3130AKMA1	FHLB	14.3%	230,000	0.320	1/22/2021	1/22/2025		AA+	0.32	0.32	0.06	Semi-Annual		1/22/2025
2	3137EAEP0	FHLMC	18.3%	294,000	1.500	1/15/2021	2/12/2025		AA+	0.30	0.30	0.11			2/12/2025
3	3130ALBE3	FHLB	21.8%	350,000	0.500	4/1/2021	9/10/2025	3/10/2025	AA+	0.65	0.65	0.68	Semi-Annual	(388)	9/10/2025
4	31424WPB2	FAMCA	26.7%	430,000	3.625	9/24/2024	9/23/2026		AA+	3.46	3.46	1.64			9/23/2026
5	3133EP4U6	FFCB	19.0%	305,000	4.375	3/8/2024	3/8/2027		AA+	4.20	4.20	2.04			3/8/2027
TOTAL and AVERAGES			100.0%	1,609,000			1.06 yrs	0.95 yrs		1.96	1.96	1.00			

* Semi-Annual interest payment

** Yields calculated using cost price, at settlement date

*** Ratings Shown Are: Lowest Rating in S&P format, NR AGY = Non-Rated U.S. Government Agency