

**1-2. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The council meeting was called to order by Mayor Struck at 5:30 pm. Members present, Mayor Struck, Councilor Kuiken, Councilor Manlow, Councilor Corcoran, Councilor Davis, and Councilor Williams (Via Zoom), Police Chief Stigall, City Supervisor Houk, and Clerk/Treasurer Johnson. Fire Chief McGee was absent (excused)

**3. ITEMS FROM THE PUBLIC**

Diantha Weillepp requested when the city applies for future city street improvement grants the addition of bike lanes be considered. She suggested an emphasis be put on Both Broadway and Water Streets.

**4. APPROVAL OF AGENDA, CONSENT AGENDA AND APPROVAL OF MINUTES-**

A motion was made by Councilor Corcoran to approve the Agenda, the Consent Agenda and the minutes of the December 23, 2024, regular meeting. Motion carried. **Vote: Ayes-5, Noes-0, Absent- 0.**

**Vendors – Check #49345 thru Check #49386 - \$134,737.20 Including EFT Payments**

**Payroll – Check #25200 thru Check #25205 - \$185,263.27 Including Direct Deposit**

**5. CORRESPONDENCE-NONE**

**6. PERSONAL SERVICE CONTRACT – CHIEF OF POLICE**

Councilor Manlow made a motion to approve the contract. Motion carried. **Vote: Ayes-5, Noes-0, Absent- 0.**

**7. PERSONAL SERVICE CONTRACT – CITY SUPERVISOR / BUILDING INSPECTOR**

Councilor Corcoran made a motion to approve the contract. Motion carried. **Vote: Ayes-5, Noes-0, Absent- 0.**

**8. PERSONAL SERVICE CONTRACT – CITY PROSECUTING ATTORNEY**

Councilor Manlow made a motion to approve the contract. Motion carried. **Vote: Ayes-5, Noes-0, Absent- 0.**

**9. PERSONAL SERVICE CONTRACT – INDIGENT CRIMINAL DEFENDANTS**

After discussion on contract language concerning sales tax, Councilor Corcoran made a motion to approve the contract. Motion carried. **Vote: Ayes-5, Noes-0, Absent- 0.**

**10. INTERGOVERNMENTAL AGREEMENT FOR COURTROOM SECURITY SERVICES**

This contract allows for South Bend City Police to handle court room security for North District Court on an interim basis. The duties will be handled by off-duty officers at an overtime rate of

pay. The contract compensation will more than cover the cost of the service. Wordage of the contract was discussed and minor clarification changes were adopted.

Councilor Corcoran made a motion to approve the contract. Motion carried. **Vote: Ayes-5, Noes-0, Absent- 0.**

**11. MAYOR PRO TEM**

Councilor Williams made a motion for Councilor Manlow to remain Mayor Pro Tem for 2025. Motion carried. **Vote: Ayes-5, Noes-0, Absent- 0.**

**12. 2025 COUNCIL COMMITTEES**

Changes include: Councilor Kuiken moves from Finance Committee to Public Works. Councilor Davis moves from Public Works Committee to Finance. CWCOG Alternate is removed from the Council Committee List and Councilor Williams' duties, to be replaced by RWCC committee duties.

Councilor Davis made a motion to approve the contract. Motion carried. **Vote: Ayes-5, Noes-0, Absent- 0.**

**13. DEPARTMENT HEAD REPORT -**

City Supervisor Houk reported that 1200' of compromised corrugated steel drainage pipe has been replaced on the Madison St. Project. The library project is still waiting on insurance findings with further info to come soon. Proposed local EV charging station locations were examined last week and he expects proposals on said stations soon.

**14. MAYOR'S REPORT**

Mayor Struck offered a public thank you to Raymond Mayor Dee Roberts for her willingness to consult and help in the transitioning of the City Clerk/Treasurer Zowa to Johnson.

**15. PUBLIC COMMENT – CURRENT AGENDA ITEMS**

Clarification on City Supervisor Houk's library report was asked of him and in turn was given.

**16. COUNCIL COMMENTS - NONE**

**17. FUTURE AGENDA TOPICS – NONE**

**18. ADJOURNMENT-**

The meeting was adjourned at 5:51 PM to meet again on Monday January 27, 2025 for a regular council meeting at South Bend City Hall.

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**Julie Struck**  
**Mayor**

**ATTEST:** \_\_\_\_\_  
**David Johnson**