



Office of the Civil Service Secretary
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Examination Process

- Candidates will be required to complete a Physical Abilities Test, a Written Examination and an Oral Board Examination.
- Following is the **tentative** schedule for testing:
 1. **Written Examination**-Thursday May 19, 2022 at 9:00 a.m. at the City of South Bend Council Chambers, 1102 W. First Street, South Bend, WA 98586. The written examination is weighted at 60%.
 2. **Physical Abilities Test**- Thursday May 19, 2022 at 12:30 p.m. at the South Bend Fire Dept. The Physical Abilities Test is graded as Pass/Fail. The PAT includes:

Push-Ups - 90 seconds - 20 repetitions
Event #2 Sit-Ups - 90 seconds- 25 repetitions
Event #3 Squat Thrusts - 3 minutes- 35 repetitions
 3. **Oral Board Examination**- Thursday May 19, 2022. The oral board is weighted at 40%. Candidates must score 70% on the oral board to pass.
- Ranking of the applicants on the eligible register shall be based on the results of the examinations.
- As openings in the entry level Police Officer class occur, the Civil Service Examiner will submit the top 3 names on the eligibility list to the Police Chief for consideration in filling the vacancy. Once certified, civil service registers are typically in place for a year, unless there is cause to abandon the register before that time.

**Additional information may be obtained by calling Zoe Sowa at
360-875-5571 or email zoe.sowa@southbend-wa.gov**

The City of South Bend does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services